Connecting an Android Device to External-Admin Wireless

*External-Admin is Polytechnic West’s wireless access point for staff. Staff can connect their Android device to the wireless network and gain access to internet services.*
External-Admin Android Setup
To connect your Android Device to the External-Admin wireless, follow the steps below.

1. Unlock your phone and ensure you are on the home screen.

2. Slide your finger down from the top of the device, the notification windows should be displayed. (See Picture Below)

3. Touch the cog icon to open the settings menu.

4. Find the Wi-Fi menu, then touch Wi-Fi to show the available wireless networks. Ensure the Wi-Fi on the device is enabled otherwise no listings will appear.
5. Touch External-Admin from the list, the settings windows will appear enter the following information. Within the 'Identity Field' input your staff ID, EG: margle. Leave the 'Anonymous Identity’ empty. Within the 'Password' Field enter you staff password. (This is the same password used to login to the office computers).

6. Touch the connect button at the bottom of the screen. If you cannot see the connect button because the keyboard is blocking the view, touch your devices back button once to lower the keyboard.

7. The Wi-Fi connection settings windows on your device should show connected. If you are unable to connect, ensure your password is correct and you are situated in an area of Polytechnic West where wireless access is available.
Changing Password

Once you change your password, you will also need to change the password within the wireless settings on your Android Device. If you do not change your password, you may not be able to gain access to your account, as the incorrect password login attempts processed by attempting to access the wireless, will lock your account.

To change the password on the External-Admin settings within your device, follow the steps below.

1. On the wireless networks settings page on your device, touch and hold ‘External-Admin’. Then select ‘Modify Network’. (External-Admin section above steps 1 – 4.)

2. On the Password dialog box you will see ‘(Unchanged)’ in light grey. Input your new password and select ‘Save’.