How to Connect a Windows Phone to the PWASStaff Wireless Network

This document details how to connect a Windows Phone to the PWASStaff wireless network in Polytechnic West campuses.
How to connect a Windows Phone to the PWASStaff Wireless Network

1. From the Start screen, swipe left to go to the Apps list.

2. Locate the “Settings” app.

3. Next, select the “WiFi” section.

4. Make sure WiFi is set to “On”

5. Locate and tap on “PWASStaff”.

The Start screen

The Apps list

The Start screen

The Apps list
6. Enter your username and password. This is the same username and password you would use to log into the computers in the office.

7. Make sure the option “Validate server certificate” is set to “Off”. Tap “Done” to proceed.

[Image of a device screen showing a sign-in page with options for username and password, and a checkbox for Validate server certificate set to “Off”]

8. When asked whether to continue connecting, choose “Yes”.

[Image of a device screen showing a prompt asking to continue connecting, with options to select “Yes” or “No”]

9. Provided your username and password combination is correct, you should see the word “Connected” under PWASStaff, indicating that your phone is now connected to the PWASStaff wireless network!

[Image of a device screen showing the Wi-Fi network options, with PWASStaff selected and connected]

**Unable to connect?**
- Please ensure that your username and password combination is correct and that your password has not expired.
- For further help, please contact the ICTHelpdesk on 9267-7274.
How to remove a Windows Phone from the PWASStaff Wireless Network

1. Go to “Settings” app, and go to the “WiFi” section, and make sure WiFi is set to “On” (Steps 1-4 in section “How to connect a Windows Phone to the PWASStaff Wireless Network” above).

2. Tap and hold on “PWASStaff”.

3. The option will appear to edit or delete the “PWASStaff” wireless network connection from the phone. Choose “Delete”.

4. You should now see the word “secure” under PWASStaff, indicating that you have successfully removed the PWASStaff wireless network from your Windows Phone!