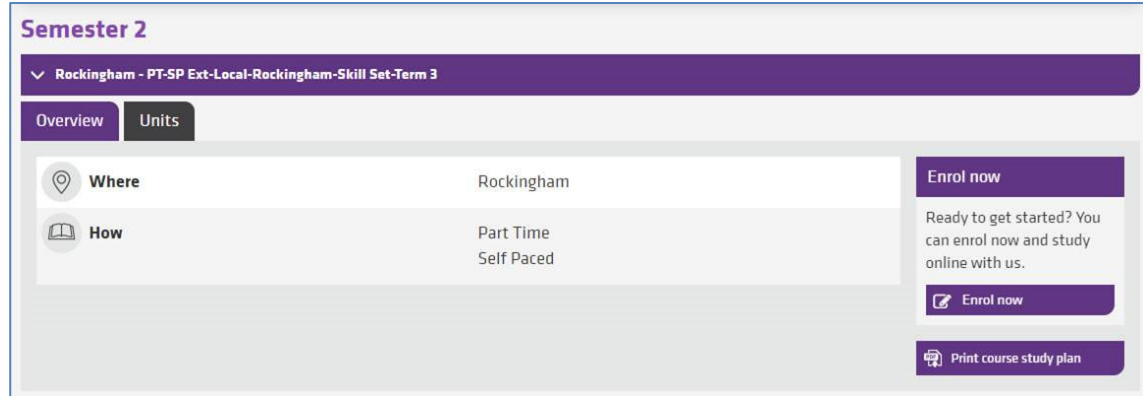


Enrolling into Infection Control Skill Sets Guide

Please follow the below steps to complete an online application for the Infection Control Skill Sets at South Metropolitan TAFE.

Instructions

1. Click on the 'Enrol Now' hyperlink (see below) to the Infection Control Skill set you wish to apply for.



Semester 2

Rockingham - PT-SP Ext-Local-Rockingham-Skill Set-Term 3

Overview Units

Where Rockingham

How Part Time
Self Paced

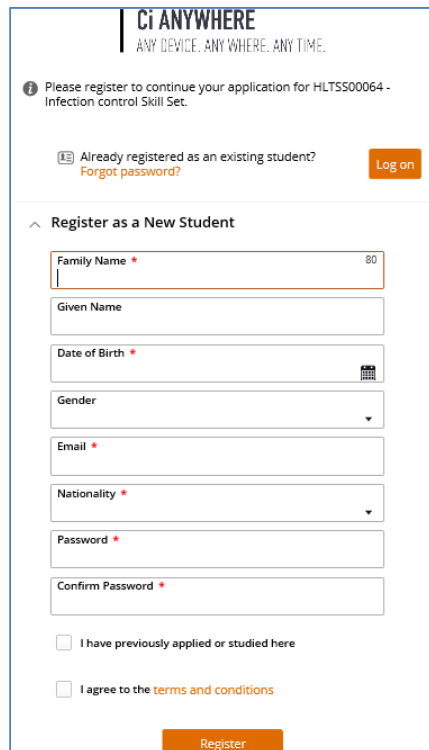
Enrol now

Ready to get started? You can enrol now and study online with us.

Enrol now

Print course study plan

This should take you to a registration page:



Ci ANYWHERE
ANY DEVICE. ANY WHERE. ANY TIME.


Please register to continue your application for HLT550064 - Infection control Skill Set.

Already registered as an existing student? [Log on](#)
[Forgot password?](#)

Register as a New Student

Family Name * 80

Given Name

Date of Birth * 

Gender

Email *

Nationality *

Password *

Confirm Password *

I have previously applied or studied here

I agree to the [terms and conditions](#)

Register

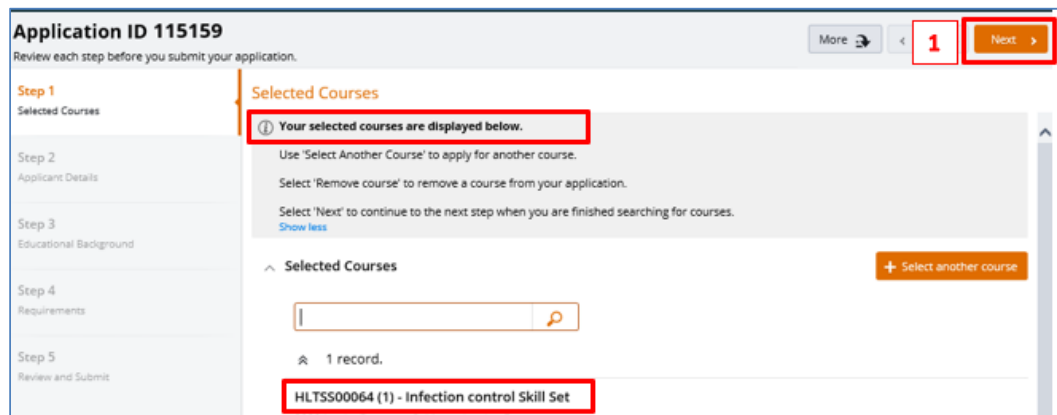
Complete all the mandatory* fields above, then check and agree to the terms and conditions. Click the 'Register' button to proceed.

Enrolling into Infection Control Skill Sets Guide

2. Once you have clicked Register, you will be taken to a Confirmation of Registration page, click the button (below) to proceed. You should also receive a Confirmation of Registration email with your Student ID to the email address listed in step 1.

[Click here to proceed with your application](#)

3. This will take you to a 'Make an Application' page into Step 1 (see steps down the left side of the page). The Infection Control Skill Set you have chosen will automatically be chosen as a selected course:



Application ID 115159
Review each step before you submit your application.

More ← **1** → Next

Step 1
Selected Courses

Selected Courses

Your selected courses are displayed below.

Use 'Select Another Course' to apply for another course.
Select 'Remove course' to remove a course from your application.
Select 'Next' to continue to the next step when you are finished searching for courses.
[Show less](#)

Selected Courses + Select another course

1 record.

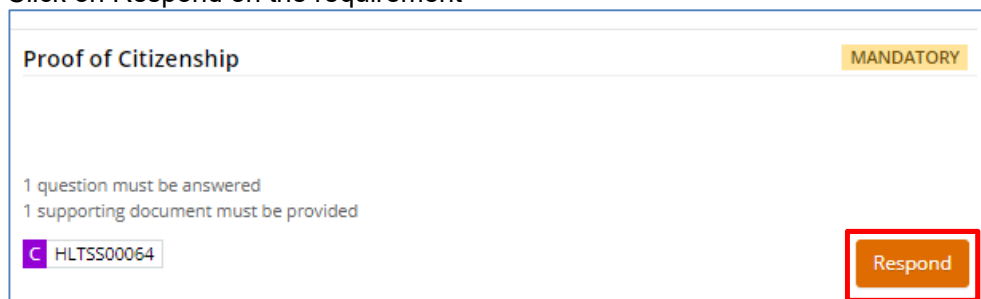
HLTSS00064 (1) - Infection control Skill Set

Click Next (in the top right above) to proceed.

4. Complete Steps 2 and 3 – ensuring to enter all required information and clicking next in the top right to continue.
5. Step 4 - There are 2 application requirements that are mandatory to be answered to apply for an Infection Control Skill Set.

- Proof of Citizenship**

Click on Respond on the requirement



Proof of Citizenship MANDATORY

1 question must be answered
1 supporting document must be provided

C HLTSS00064 Respond

Please carefully read the 2 documents that are mandatory to be attached to the application. If these criteria are not met correctly, you will be contacted by a South Metropolitan TAFE officer to collect the information. If the evidence is not returned to us, your application and enrolment will be cancelled.

Enrolling into Infection Control Skill Sets Guide

ii. Unique Student Identifier

Click on Respond on the requirement

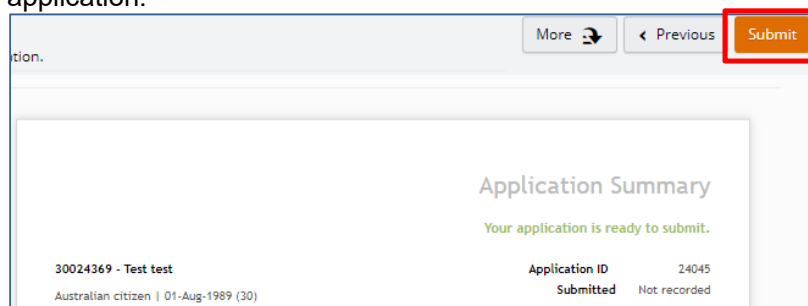
If you answer 'No' to the initial question, there is a link available to create your own USI (or [go there now](#) if you haven't got a USI yet)

here. Once you have been issued your USI please change your response to 'yes' and enter your USI.'" data-bbox="260 205 705 459"/>

Your USI will be checked by a South Metropolitan TAFE officer and if it is not valid your application and enrolment will be cancelled.

Click next in the top right to continue.

6. Step 5 is an application summary page. Click Submit in the top right to submit your application.



After a few minutes you should receive another email titled 'Application Acknowledgement', explaining that your enrolment has been processed into the course. This email will have details on how to check your enrolment.

7. 48 hours after enrolment, you will receive a Student Welcome Email – which will have details on your login for access to these online systems for your training:

- i. Microsoft Office 365 – TAFE emails & password resets
- ii. Blackboard – online training system
- iii. Student Portal – view course details and enrolments
- iv. Library – view online resources