

# Supporting your apprentice or trainee

## Information for employers

### Does your apprentice or trainee have a disability?

Disclosure of disability is voluntary and many apprentices choose not to disclose their disability to their employer due to fear of jeopardising future employment options and not wanting to be treated differently.

If your apprentice requires support due to their disability, Student Support Services works across all campuses to coordinate and implement support for students with disabilities, whether temporary or permanent. Students with disabilities have a right to access and participate in education and training on the same basis as those without disabilities. If work commitments make it difficult for your apprentice to access support on campus talk to us about whether a telephone session or interactive online support might be helpful.

#### Our services and supports

- Specialised study support strategies
- Study materials in alternative formats
- AUSLAN interpreting for Deaf students
- Mentoring and tutoring via DAAWS for apprentices and trainees with disclosed disability
- Advice on ways to adapt study activities or assessments
- Talking to lecturers about individual student needs
- Assistive equipment and technology

Referrals to counselling services are available if appropriate. For more information to support your apprentice or trainee, contact our free and confidential Student Support Service on 1800 001 001 or [student.access@smtafe.wa.edu.au](mailto:student.access@smtafe.wa.edu.au)

#### Helpful resources

Emergency 000  
Lifeline 13 11 14  
Suicide Call Back Line 1300 659 467  
Mental Health Emergency Response Line 1300 555 788  
Beyond Blue 1300 22 4636

### Is your apprentice or trainee Aboriginal or Torres Strait Islander?

The Aboriginal Student Support Services team provide advocacy and pastoral care, referrals to a range of Government and local support services and can also link students with a variety of culturally appropriate community health and wellbeing service providers. A Study Support service is also available to your Aboriginal and Torres Strait Islander apprentices and trainees who may be struggling with their course work. This service is provided at no cost to the employer and each student can access three hours per week Study Support with a Study Support Assistant equipped to help with time management and organisational skill development and foundational writing, reading or numeracy skill gaps.

For more information about the services provided by our Aboriginal Student Support Service Team, contact 1800 001 001 or [as.support@smtafe.wa.edu.au](mailto:as.support@smtafe.wa.edu.au)

Note: Don't forget to get consent from your apprentice if you want to call on their behalf.