

Job Ready Skill Sets

NEED A LITTLE EXTRA SUPPORT TO GET JOB READY? THESE FREE* SKILL SETS ARE FOR YOU!

AE377 JOB READY BASICS SKILL SET

AE376 WORK IN HOSPITALITY SKILL SET

The Job Ready Basic Skill Set focuses on the skills employers need for entry-level jobs, including health, wellbeing and personal development, and an introduction to workplace technology.

Get ready for a start in the workforce, or as a pathway to further study. You will develop soft skills needed by employers to manage your own needs and work effectively with others.

GAIN THESE SKILLS

- Taking care of health and wellbeing in the workplace
- Personal development
- Basic computer use
- Use infection control procedures to ensure the safety of customers.

HOW IT WORKS

This course is ideal for school leavers, those who are starting or changing their career and those wanting to improve their employability skills

Once you've expressed your interest, you will receive confirmation from us and further information regarding course start date and delivery details.

GO THE EXTRA MILE - GET YOUR RSA TOO!

Choose to extend your study and enrol in our Work in Hospitality Skill Set. You'll study the same units as the Job Ready skill set, but take up just one more – SITHFAB002 Provide responsible service of alcohol, enabling you to attend a 3 day class and book your practical assessment on-campus to gain your RSA.

* JOB READY SKILL SETS ARE 100% FREE FOR THE FOLLOWING ELIGIBLE STUDENTS:

- People aged 15-24 years at the time of enrolment (excluding school students)
- Secondary school-aged people who are not enrolled at school
- People receiving the JobSeeker or JobKeeper payment
- People and dependents of people receiving Youth Allowance, AUSTUDY or ABSTUDY
- People and dependents of people holding
 - Pensioner concession card or Health Care Card; or
 - A Repatriation Health Benefits Card issued by the Department of Veterans' Affairs
- Dependents of people who are inmates of a custodial institution.

Get started...

Email: info@smtafe.wa.edu.au

See over





Job Ready skill set enrolment request

Use the form below to express your interest in studying a free skill set.

AE377 Job Ready Basics Skill Set	Tuition fee: \$24.15	BSBWHS332X	Apply infection prevention and control procedures to own work activities	GATHAW101A	Health And Wellbeing
	Resource fee: \$35.00	GATPDV101A	Personal Development 2	GATTEC101A	Technology For Living
AE376 Work in Hospitality Skill Set	Tuition fee: \$29.40	HLTINFCOV001	Comply with infection prevention and control policies and procedures	GATHAW101A	Health And Wellbeing
	Resource fee: \$90.00	GATPDV101A	Personal Development 2	GATTEC101A	Technology for Living
		SITHFAB002	Provide responsible service of alcohol		

Visit <https://www.southmetrotafe.wa.edu.au/apply-and-enrol/evidence-requirements> to find out how to prove your eligibility before enrolling. You will be contacted if you are not eligible to ask for payment to enrol. If you are eligible, you will receive a confirmation email from us when we have completed your enrolment.

Student name	Student ID	Course name	Phone number	Would you like to gain your RSA? (3 days in class including practical assessment)	Do you believe you are you eligible for this free course?
				Yes \ No	Yes \ No
				Yes \ No	Yes \ No
				Yes \ No	Yes \ No
				Yes \ No	Yes \ No
				Yes \ No	Yes \ No
				Yes \ No	Yes \ No
				Yes \ No	Yes \ No
				Yes \ No	Yes \ No

South Metropolitan TAFE campus preference