



# BSB42618 Certificate IV in New Small Business

National ID: BSB42618 | State ID: BEA1

## About this course

### Are you ready to turn a dream into a flourishing business?

When you complete the Certificate IV in New Small Business you will have the practical understanding of what it takes to run a successful small business.

You will gain the skills and knowledge to develop a viable business plan, understand your legal requirements and responsibilities, manage business finances, profile markets and consumers, and effectively promote and advertise your enterprise.

Full-time attendance is equivalent to two days a week.

Completion of the Certificate IV in New Small Business opens up a range of further study options, including specialist business diplomas, and it may assist in entry to university.

### Want to study this course part time in Semester 2?

This course offers part time study options. To have an enrolment officer contact you when part-time enrolments open, visit our [Part time study](#) webform.


\* Please note that from Semester 2 2020 this course will be delivered at our Murdoch campus.

## Overview

*This course may be offered with a blended, flexible delivery model to enable social distancing measures to be undertaken during the COVID-19 pandemic. This approach may include a mix of online and classroom based delivery, as well as practical and work experience placements. Lecturers will provide any specific instructions if your training delivery style needs to change.*

## Semester 2, 2020

### Murdoch - Full Time-Classroom

 Duration: **1 Semester**

 When: **Semester 2, 2020**

 How: **Full Time**

## Units

### Core

National ID	Unit Title
BSBSMB401	Establish legal and risk management requirements of small business
BSBSMB403	Market the small business
BSBSMB404	Undertake small business planning
BSBSMB421	Manage small business finances

### Elective

National ID	Unit Title
BSBCMM401	Make a presentation

National ID	Unit Title
BSBCUS402	Address customer needs
BSBFIA412	Report on financial activity
BSBPRO401	Develop product knowledge
BSBRES411	Analyse and present research information
PSPGEN028	Provide a quotation

## Entrance requirements

School Leaver	Non-School Leaver	AQF
C Grades in Year 11 WACE General English, and OLNA or NAPLAN 9 Band 8	C Grades in Year 11 English and Maths or equivalent	Certificate II or Certificate III

## Job opportunities

When you complete the Certificate IV in Small Business Management you will have the practical understanding of what it takes to run a successful small business.

For information about jobs and pathways, please see <http://joboutlook.gov.au/>

Further study opportunities:

- BSB50215 Diploma of Business, State ID AVU9
- BSB50415 Diploma of Business Administration, State ID AVV5
- BSB51918 Diploma of Leadership and Management, State ID BEA0

## Fees and charges

### Indicative fees and charges

[2020 general admission fees list](#)

[2020 apprenticeship/traineeship fees list](#)

Fees and charges published on our website are indicative. Your fees will depend on your eligibility for government funding or a concession rate, and the units you choose to study or seek to be recognised under Recognition of

Prior Learning (RPL). Our Indicative fees lists show fees that are:

- Based on the full possible study plan of units, including the recommended electives
- Based on full time study in 2020
- Charged at the government funded rate for over 18 years of age students
- Based on unit electives designed to meet localised industry demand for skills
- Made up of course fees and resource fees, or RPL fees. Course fees are the cost of your tuition, while resource fees pay for consumables provided to you to aid your study (such as printing and paper). You may also be required to purchase text books or equipment that are not part of our tuition or resource fees.

Fees may vary between students and between educational providers. Other charges may apply.

Visit our [Fees and payment options](#) page for more information.

Call 1800 001 001 to get a more accurate fee indication based on your eligibility and study plan before applying.

## VET Student Loans

Selected courses are VET Student Loan eligible courses.

A VET Student Loan creates a debt that must be repaid to the Commonwealth and is only available to students who are eligible.

To find out if you are eligible or to see the list of eligible courses visit our [Student Loans](#) page.

## International students

Selected courses are available to International students for full time study only.

Fees, charges, available locations, applications and enrolment procedures for International students are different to those for students who have Australian permanent residency.

For more information or to find a course visit the [TAFE International WA](#) website.

## Apprenticeships and traineeships

Fees for apprenticeships and traineeships are charged at a rate per nominal hour of study.

This means that your fees will vary depending on the units you study as part of your training plan.

Apprentices and trainees are liable to pay for their own fees but some industrial agreements (awards) dictate that employers are required to reimburse their apprentice upon receipt of satisfactory progress. An employer may also opt to pay on behalf of the apprentice or trainee.

For more information visit our [Apprenticeships and traineeships](#) page.

## Recognition of Prior Learning

Recognition of Prior Learning (RPL) enrolments are charged at \$3.25 per nominal hour of study.

No concession fees apply to RPL enrolments. Refer to the institutional or apprenticeship/traineeship fee lists for an indicative RPL course fee.

**Please note, fees are subject to change.**