



# SIT30516 Certificate III in Events

National ID: SIT30516 | State ID: AZV9

## About this course

### Do you want an eventful career?

The Certificate III in Events, reflects the role of individuals who use a range of well-developed events administration or operational skills and knowledge to complete event-related work activities. Using discretion and judgement, they work with some independence under the guidance of more senior event personnel, using plans, policies and procedures to guide work activities.

Events are diverse in nature and this qualification provides a pathway to work for event or exhibition organisations operating in a range of industries including the tourism and travel, hospitality, sport, cultural and community sectors.

The diversity of employers includes event or exhibition management companies, event venues, or organisations that organise their own events. Work could be undertaken in an office environment where the planning of events takes place, on-site at venues where events are staged or a combination of both.

On completion of your Certificate III in Events, further study pathways exist directly into the Diploma of Event Management; with other pathways leading into Travel, Tourism and Hospitality.

## Overview

### Semester 1, 2019

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## Mandurah Campus - Full Time-Classroom



Duration: **1 Semester**



When: **Semester 1, 2019**



How: **Full Time**

## Units

### Core

Unit Title	National ID
Work effectively with others	BSBWOR203
Source and use information on the events industry	SITEEVT001
Process and monitor event registrations	SITEEVT002
Coordinate on-site event registrations	SITEEVT003
Provide service to customers	SITXCCS006
Show social and cultural sensitivity	SITXCOM002
Participate in safe work practices	SITXWHS001

### Elective

Unit Title	National ID
Provide first aid	HLTAID003
Provide event staging support	SITEEVT004
Provide responsible service of alcohol	SITHFAB002
Access and interpret product information	SITTTSL002

Unit Title	National ID
Coach others in job skills	SITXHRM001
Identify hazards, assess and control safety risks	SITXWHS002

## Entrance requirements

School Leaver	Non-School Leaver	AQF
OLNA or NAPLAN 9 Band 8	C Grades in Year 10 English and Maths or equivalent	Certificate I or Certificate II

## Job opportunities

Completion of this qualification sets you on the path to be an assistant

- event coordinator
- conference organiser
- exhibition organiser
- functions coordinator.

Employment opportunities are enhanced with further study.

For information about jobs and pathways, please see <http://joboutlook.gov.au/>

Further study opportunities:

- SIT50316 Diploma of Event Management, State ID AZU4

## Fees and charges

### Indicative fees and charges

[2019 general admission fees list](#)

[2019 apprenticeship/traineeship fees list](#)

Fees and charges published on our website are indicative. Your fees will depend on your eligibility for government funding or a concession rate, and the units you choose to study or seek to be recognised under Recognition of Prior Learning (RPL). Our Indicative fees lists show fees that are:

- Based on the full possible study plan of units, including the recommended electives

- Based on full time study in 2019
- Charged at the government funded rate for over 18 years of age students
- Based on unit electives designed to meet localised industry demand for skills
- Made up of course fees and resource fees, or RPL fees. Course fees are the cost of your tuition, while resource fees pay for consumables provided to you to aid your study (such as printing and paper). You may also be required to purchase text books or equipment that are not part of our tuition or resource fees.

Fees may vary between students and between educational providers. Other charges may apply.

Visit our [Fees and payment options](#) page for more information.

Call 1800 001 001 to get a more accurate fee indication based on your eligibility and study plan before applying.

## VET Student Loans

Selected courses are VET Student Loan eligible courses.

A VET Student Loan creates a debt that must be repaid to the Commonwealth and is only available to students who are eligible.

To find out if you are eligible or to see the list of eligible courses visit our [Student Loans](#) page.

## International students

Selected courses are available to International students for full time study only.

Fees, charges, available locations, applications and enrolment procedures for International students are different to those for students who have Australian permanent residency.

For more information or to find a course visit the [TAFE International WA](#) website.

## Apprenticeships and traineeships

Fees for apprenticeships and traineeships are charged at a rate per nominal hour of study.

This means that your fees will vary depending on the units you study as part of your training plan.

Apprentices and trainees are liable to pay for their own fees but some industrial agreements (awards) dictate that employers are required to reimburse their apprentice upon receipt of satisfactory progress. An employer may also opt to pay on behalf of the apprentice or trainee.

For more information visit our [Apprenticeships and traineeships](#) page.

## Recognition of Prior Learning

Recognition of Prior Learning (RPL) enrolments are charged at \$3.25 per nominal hour of study.



**South  
Metropolitan**

*We're working for  
Western Australia.*

No concession fees apply to RPL enrolments. Refer to the institutional or apprenticeship/traineeship fee lists for an indicative RPL course fee.

**Please note, fees are subject to change.**



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