



# SIT40416 Certificate IV in Hospitality

National ID: SIT40416 | State ID: AZV8

## About this course

### Do you want a career that could take you all over the world?

When you complete the Certificate IV in Hospitality you'll be able to work as a hospitality supervisor or team leader. Job roles include bar supervisor, food and beverage manager, duty manager and concierge.

You will gain the knowledge and skills to work and supervise effectively in the hospitality industry, providing responsible service of alcohol, financial management, and enhanced customer service. You'll also learn how to manage workplace conflict, and comply with workplace health and safety.

## Overview

### Semester 2, 2020

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#### Bentley - Full Time-Classroom



Duration: **2 Semesters**



When: **Semester 2, 2020**



How: **Full Time**

## Units

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### Core

| National ID | Unit Title   |
|-------------|--|
| BSBDIV501   | Manage diversity in the workplace                      |
| SITHIND004  | Work effectively in hospitality service                |
| SITXCCS007  | Enhance customer service experiences                   |
| SITXCOM005  | Manage conflict  |
| SITXFIN003  | Manage finances within a budget                        |
| SITXHRM001  | Coach others in job skills                             |
| SITXHRM003  | Lead and manage people                                 |
| SITXMGT001  | Monitor work operations                                |
| SITXWHS003  | Implement and monitor work health and safety practices |

### Elective

| National ID | Unit Title  |
|-------------|---|
| BSBITU211   | Produce digital text documents                    |
| SITHACS008  | Provide accommodation reception services          |
| SITHFAB002  | Provide responsible service of alcohol            |
| SITHFAB003  | Operate a bar                                     |
| SITHFAB005  | Prepare and serve espresso coffee                 |
| SITHFAB007  | Serve food and beverage                           |
| SITHFAB009  | Conduct a product tasting for alcoholic beverages |

| National ID | Unit Title                                 |
|-------------|--|
| SITHFAB010  | Prepare and serve cocktails                |
| SITHFAB014  | Provide table service of food and beverage |
| SITTTSL007  | Process reservations                       |
| SITXFIN001  | Process financial transactions             |
| SITXFSA001  | Use hygienic practices for food safety     |

## Entrance requirements

| School Leaver  | Non-School Leaver                                   | AQF                               |
|--|---|-----------------------------------|
| C Grades in Year 11 WACE General English, and OLNA; or NAPLAN 9 Band 8 | C Grades in Year 11 English and Maths or equivalent | Certificate II or Certificate III |

This course is available as a traineeship.

## Entrance requirements for traineeships

You must be employed in a training contract by an appropriate organisation to study an apprenticeship or traineeship.

In a traineeship you also gain hands-on skills and work experience, and improve your employment prospects, while earning a wage. On successful completion you will gain a nationally recognised qualification which can lead to rewarding career options. The difference between a traineeship and an apprenticeship is that a traineeship can be either a full time or part time employment based training arrangement, usually for a nominal duration of 12 months or more, generally in a non-trade related area.

To find out how to arrange a traineeship and study at South Metropolitan TAFE, please contact the [Jobs and Skills Centre](#) closest to you.

## Job opportunities

- When you complete the Certificate IV in Hospitality you will be looking at an incredibly portable supervisor or team leading career in hospitality, as a bar supervisor, food and beverage manager, duty manager, or

conciierge.

For information about jobs and pathways, please see <http://joboutlook.gov.au/>

Further study opportunities:

- SIT50416 Diploma of Hospitality Management, State ID AZW2

## Fees and charges

### Indicative fees and charges

[2020 general admission fees list](#)

[2020 apprenticeship/traineeship fees list](#)

Fees and charges published on our website are indicative. Your fees will depend on your eligibility for government funding or a concession rate, and the units you choose to study or seek to be recognised under Recognition of Prior Learning (RPL). Our Indicative fees lists show fees that are:

- Based on the full possible study plan of units, including the recommended electives
- Based on full time study in 2019
- Charged at the government funded rate for over 18 years of age students
- Based on unit electives designed to meet localised industry demand for skills
- Made up of course fees and resource fees, or RPL fees. Course fees are the cost of your tuition, while resource fees pay for consumables provided to you to aid your study (such as printing and paper). You may also be required to purchase text books or equipment that are not part of our tuition or resource fees.

Fees may vary between students and between educational providers. Other charges may apply.

Visit our [Fees and payment options](#) page for more information.

Call 1800 001 001 to get a more accurate fee indication based on your eligibility and study plan before applying.

### VET Student Loans

Selected courses are VET Student Loan eligible courses.

A VET Student Loan creates a debt that must be repaid to the Commonwealth and is only available to students who are eligible.

To find out if you are eligible or to see the list of eligible courses visit our [Student Loans](#) page.

### International students

Selected courses are available to International students for full time study only.

Fees, charges, available locations, applications and enrolment procedures for International students are different to those for students who have Australian permanent residency.

For more information or to find a course visit the [TAFE International WA](#) website.

## **Apprenticeships and traineeships**

Fees for apprenticeships and traineeships are charged at a rate per nominal hour of study.

This means that your fees will vary depending on the units you study as part of your training plan.

Apprentices and trainees are liable to pay for their own fees but some industrial agreements (awards) dictate that employers are required to reimburse their apprentice upon receipt of satisfactory progress. An employer may also opt to pay on behalf of the apprentice or trainee.

For more information visit our [Apprenticeships and traineeships](#) page.

## **Recognition of Prior Learning**

Recognition of Prior Learning (RPL) enrolments are charged at \$3.25 per nominal hour of study.

No concession fees apply to RPL enrolments. Refer to the institutional or apprenticeship/traineeship fee lists for an indicative RPL course fee.

**Please note, fees are subject to change.**